

On the San Germán Campus of Inter American University of Puerto Rico, we are committed to keeping all of the university community and its visitors safe. As part of our responsibility, Campus Security provides continual service twenty-four (24) hours a day. In accordance with other agencies, we have established and implemented policies, regulations, and procedures in order to prevent the incidence of criminal acts and maintain a safe, sound, and secure work and study environment.

To comply with the federal legislation *Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act*, we publish this report to provide information about criminal acts committed on the campus property and adjacent areas for the last three (3) years. Moreover, we offer recommendations on how to protect your life and property.

Safety and security is a shared responsibility that requires the commitment and participation of everyone!

WHAT TO DO IF A GUNFIGHT OCCURS

Being prepared for a situation where there is a gunfight or shooting increases your chance of surviving it.

- Stay alert at all times.
- Protect yourself in a secure place like behind a concrete wall or similar place.
 - If you are in an office, close the doors quietly.
- If you find yourself in an open area, throw yourself immediately on the ground and cover your head with both hands. Resist the temptation to get up and run.
- Wait for the gunfight to end. If suddenly you stop hearing shots, do not get up right away, as it may only be a momentary interruption. As soon as possible, contact the University Guard for help.
- Follow the instructions given by the authorities. Cooperate with the investigation.

Remember that this is only a guide and that each situation is different.

SECURITY MEASURES — PERSONAL AND PROPERTY PROTECTION

Your security begins with you. We recommend taking the following measures to protect your life and property:

- Walk firmly in a determined manner, paying attention to what's going on around you.
- Wear comfortable clothes and shoes that allow you to move freely.
- Avoid wearing jewelry and valuable objects that attract attention.
- Keep belongings such as your wallet or bookbag close to your body and hold them tightly. Plan and bring the smallest amount of money to meet your needs.
- Walk in lighted areas at night. Avoid unpopulated areas and shortcuts.
- If you think someone is following you, change your route or direction. Go to a safe place and if possible find other people. (University Guards Posts).
- Do not accept a ride from someone you do not know.
- Use the campus trolley: *Poly Trolley*.
- Know the location of the emergency exits.
- If you are by yourself, be cautious when using bathrooms, elevators, or stairs, especially at night.
- Take your keys out and have them in your hand as you go to your car. Once inside, close and lock the door immediately.
- If you live in campus housing, keep the doors and windows of your room locked. Valuable objects should be placed in a secure location.
- Avoid distraction with electronic equipment, such as cell phones, among others.

USE OF FIRE EXTINGUISHER (IN CASE OF SMALL FIRES)

- Pull the fire extinguisher from the wall.
- Take it to the area of the fire.
- Pull the pin from the valve.
- Aim the nozzle at the base of the fire at a distance of five (5) to ten (10) feet, without taking any risks.
- Squeeze the trigger to release the agent.
- Keep the extinguisher upright.

WHAT TO DO IF YOU ARE THE VICTIM OF A CRIMINAL ACT

In the case of being a victim of aggression, rape, robbery, or of observing any suspicious act or person on campus, you should:

- Stay calm. Go to a safe space and look for help.
- Inform Campus Security as soon as possible.
- Cooperate with the investigation, offering a detailed description of the acts or information that helps in the process.
- Remember, the scene should not be disturbed. Wait for a University Guard and the appropriate authorities to arrive.
- If you are a victim of theft, provide a description and information about the stolen objects.
- If you were attacked sexually, it is recommended that you do not clean up, shower, or wash your clothes until you are evaluated by a doctor.

TITLE IX DISPOSITION THE AMENDMENTS TO THE HIGHER EDUCATION FEDERAL LAW

Offer protection against discrimination and bullying in any academic, educational, extracurricular, or athletic activity or any other program, activity or employment offered by an educational institution that receives federal funds.

Any student or employee who understands to have been subject to any violation of the provisions of Title IX in their study or work center, has the prerogative to file a written complaint with the designated investigator.

Designated Investigator	Complainant	Defendant
Human Resources Director	<ul style="list-style-type: none"> • Faculty-teaching employee or Non-teaching employee 	<ul style="list-style-type: none"> • Faculty-teaching employee or Non-teaching employee contractor • visitor
Dean of Students	<ul style="list-style-type: none"> • Student 	<ul style="list-style-type: none"> • Student

FAMILIARIZE YOURSELF WITH OUR REGULATORY DOCUMENTS

You can access them in our portal: www.sg.inter.edu

- Guides, Rules, and Protocols for the Handling of Domestic Violence Situations that Affect Employees in the Workplace RH-1014-006
- Guides and Rules of Security in the University System F-0610-021R
- Guides, Rules, and General Procedures for the Use of Electronic Surveillance at IAUPR G1106-025
- Regulations for Handling Crisis Situations Provoked by Students Showing Signs or Behaviors Attributable to Psychological Impairment E-0513-004
- Regulations and Procedures for Handling Alleged Rapes according to Title IX Provisions G-0216-043
- Policy Against Sexual Harassment in the Workplace and Academia G-0306-022
- Security Policy for the IAUPR System G-137-92
- Protocols for the Handling of Domestic Violence Situations that Affect Students in Academic Programs throughout the System E-0208-001
- Regulations for Student Athletes (April 2017)
- General Student Regulations (September 2018)
- Internal Regulations for Responding to Sexual Harassment Complaints in the Workplace and Academia G-0306-023
- Internal Regulations for Responding to Complaints about the Use and Abuse of Drugs and Alcohol on IAUPR Property G-0807-028R
- Access, Traffic, and Parking Regulations for Inter American University of Puerto Rico F-1006-011R
- Regulations Limiting Smoking at IAUPR G-0618-045

Moreover, it is important to know the Contingency plans for Natural Disasters and other types of Emergency situations. Available in our portal.

STATISTICS FOR CRIMINAL ACTS

Type 1 Criminal Acts Reported to the Puerto Rico State Police (San Germán Police Station)
Areas surrounding the Campus

Incidents Reported by Categories	2015						2016						2017								
	Aggravated Assault	Illegal Appropriation	Murders	Breaking and Entering	Robbery	Motor Vehicle Theft	Rape	Aggravated Assault	Illegal Appropriation	Murders	Breaking and Entering	Robbery	Motor Vehicle Theft	Rape	Aggravated Assault	Illegal Appropriation	Murders	Breaking and Entering	Robbery	Motor Vehicle Theft	Rape
Ave. Universidad Interamericana	0	7	0	0	0	0	0	0	7	0	1	0	0	0	2	0	0	2	0	0	0
Barrio Ancones	*	*	*	*	*	*	*	0	1	0	2	0	0	0	*	*	*	*	*	*	*
Barrio Bosque – Gamboa	0	0	0	1	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0
Barrio Cotto	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0
Barrio Maresúa	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0
Res. Las Lomas	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Urb. Reparto Universidad	0	2	0	6	0	0	1	0	0	0	1	0	0	0	1	2	0	0	0	0	0
Urb. Valle Verde	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Urban Zone	1	10	0	2	0	3	0	1	3	1	5	0	1	0	6	11	0	9	0	0	0
Total	2	21	0	10	0	3	1	1	12	1	10	0	1	0	9	15	0	14	0	0	0

*Information not provided by the State Police Puerto Rico, San Germán Police Station

CRIMINAL OFFENSES STUDENT HOUSING

Incidents Reported	2015	2016	2017
Death	0	0	0
Fires	0	0	0
Injured	0	0	0
Simulations	5	5	4
Total	5	5	4

NOTIFICATION OF EMERGENCIES

The campus counts on the alert system *Connect* to keep the University community informed in the case of emergencies. Alerts will be sent by email, text message, and voice message to cellular and residential phones. It is important to update your contact information periodically through our web portal www.sg.inter.edu.

GATES SCHEDULES

Gate	Vehicle Access	Pedestrian
1 Plaza Centenario	Open 24 hours 7 days a week	Open 24 hours 7 days a week
2 Centro de Estudiantes	Monday to Friday 6:30 a.m. – 6:30 p.m.	Monday to Friday 6:30 a.m. – 6:30 p.m.
	Saturday 7:00 a.m. – 5:00 p.m.	Saturday 7:00 a.m. – 5:00 p.m.
	Sunday – Closed	Sunday – Closed
3 Pista Dr. Luis F. Sambolín	Monday to Friday 6:30 a.m. – 6:30 p.m.	Monday to Friday 6:30 a.m. – 6:30 p.m.
	Saturday and Sunday Closed	Saturday and Sunday Closed

POLY TROLLEY SCHEDULE

Monday to Thursday
7:30 a.m. – 4:30 p.m.

Estadísticas de Delitos Informados en el Recinto

Categoría	2015	2016	2017
Aggravated Aggression	0	1	0
Breaking and Entering	0	0	2
Bullying	2	0	6
Dating Violence	0	0	0
Destruction, Damages or Vandalism to Property	0	19	12
Domestic Violence	0	1	0
Forcible Sexual Offenses	0	1	0
Intimidation	0	3	1
Involuntary Manslaughter	0	0	0
Motor Vehicle Theft	0	0	0
Mugging	0	0	0
Murder	0	0	0
Nonforcible Sexual Offenses (incest or sexual relations a minor)	0	0	0
Possession of Illegal Firearms	0	0	0
Premeditate Fire	0	0	1
Rapes	0	0	0
Robbery	0	0	0
Simple Aggression	0	1	2
Theft	8	11	3
Violation of the Laws regarding the Drinking of Alcohol	1	0	0
Violation of the Laws regarding the use and possession of drugs	0	0	0
Total	11	37	27

Communicate

Telephone Number (787) 264-1912

Office	Extensions
University Chapel and Spiritual Well-being Center	7296, 7297
Professional Counseling Center	7285, 7288, 7293, 7294
Dean of Administration Office	7500, 7501, 7503, 7504
Dean of Students Office	7200, 7201, 7202, 7203
Security Office Main Gate (24 Hrs.)	7380, 7381, 7382, 7384 787- 892- 4675 (Directo)
Alternative Approaches to Human Development and Substance Abuse Prevention Program	7216, 7217
Chancellor's Office	7330, 7331, 7332, 7333
First Aid	7214, 7215, 7668

INTER
SAN GERMÁN

Security Brochure
Deanship of Administration
September 2018